

Application Acknowledgment

Date: 03/12/2025

Dear Braintree International school,

Thank you for using ServicePlus.

Your application for Application for Prior Permission to establish and run Private Educational Institutions - Elementary Education has been successfully submitted to District Elementary Education Office(DISTRICT-Bongaigaon), ASSAM.

Application Summary

Application Reference Number is DEE-PEPEI/2025/00260

The service will be delivered on or before .

List of Enclosures with Application

Type of document(s)	Document(s) Attached
Copies of audited accounts for last 3 years are to be enclosed	Copies of audited accounts for last 3 years are to be enclosed
Class wise enrolment of students in previous three academic sessions if applicable	Class wise enrolment of students in previous three academic sessions if applicable
NOC from Head of the Institutions within 1 Km for Primary and 3 km for middle level (minimum 2 schools)	NOC from Head of the Institutions within 1 Km for Primary and 3 km for middle level (minimum 2 schools)
Fee Structure (item wise and year wise breakup per student per class is to be furnished)	Fee Structure (item wise and year wise breakup per student per class is to be furnished)
UBIN Certificate	Copy of UBIN (Unique Business Identification Number) Certificate
In case of lease holder the copy of registered lease deed for atleast 20 years	In case of lease holder the copy of registered lease deed for atleast 20 years
Photograph of Building (3 copies atleast)	Photograph of Building (3 copies atleast)
Predefined Template	Undertaking
Copy of Registration letter of the Trust or Society Managment Committee	Copy of Registration letter of the Trust or Society Managment Committee

Land Chitha and Jamabandi Certificate from concerned Revenue authority	Land Chitha and Jamabandi Certificate from concerned Revenue authority
Copy of Plan and estimate of the proposed building and other infrastructures	Copy of Plan and estimate of the proposed building and other infrastructures
Balance Sheet or Financial status certificate issued by the school management and countersignature by DEEO	Balance Sheet or Financial status certificate issued by the school management and countersignature by DEEO
U DISE number and copy of the U Dise acknowledgement	U DISE number and copy of the U Dise acknowledgement
Health and Hygiene certificate from Joint Director Health Services of district concerned	Health and Hygiene certificate from Joint Director Health Services of district concerned
Safe drinking water certificate from PHE department	Safe drinking water certificate from PHE department
Scheme of Management as required under section 14 of the Act	Scheme of Management as required under section 14 of the Act
Individual bio data of and salary certificate of staff issued by the school Management and countersignature by the DEEO	Individual bio data of and salary certificate of staff issued by the school Management and countersignature by the DEEO
Declaration by school Management for free admission of special category students as per the RTE Act. 2009	Declaration by school Management for free admission of special category students as per the RTE Act. 2009
List of members of Managing Committee with details	List of members of Managing Committee with details
List of furniture or equipments	List of furniture or equipments
Details of play ground with photograph	Details of play ground with photograph
Disaster management plan for the school	Disaster management plan for the school

Service Designated Officer:
Name: DA and SD
Address:
Email: vibzdeori@gmail.com
Phone No.:

Regards
ServicePlus